



AIR NATIONAL GUARD MILITARY VACANCY ANNOUNCEMENT

THANK YOU FOR YOUR INTEREST IN VIEWING THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY. ENSURE YOUR ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED. THE HIRING DIRECTORATE, NGB/CF, ANGRC/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

<u>ANNOUNCEMENT NUMBER:</u>	MVA 2014-007-009
<u>OPEN PERIOD:</u>	09 Jan 2014 thru 2359 EDT, 24 Feb 2014
<u>HIRING DIRECTORATE:</u>	TEC
<u>POSITION TITLE:</u>	Instructor, Enlisted Professional Military Education
<u>AFSC REQUIREMENT:</u>	ANY (PAFSC, 2AFSC, 3AFSC, 4AFSC)
<u>RANK/GRADE REQUIREMENT:</u>	SSgt/E5 (promotable) – TSgt/E6
<u>POSITION INFORMATION:</u>	Full Time, Title 10, Statutory Tour
<u>TOUR LENGTH:</u>	2 - 4 Years
<u>AGENCY:</u>	National Guard Bureau
<u>DUTY LOCATION:</u>	McGhee-Tyson ANGB, TN
<u>WHO MAY APPLY:</u>	Qualified ANG members only

1. Requirements

Must hold Rank/Grade requirement by this announcement closeout date.

Must have an active open Secret Clearance.

RETRAINING REQUIREMENTS:

If SDI 8T000 is not reflected on VMPF RIP, applicant must submit the following items to meet prerequisites outlined in applicable USAF and ANG directives for award of SDI 8T000:

- Must have graduated from a resident NCOA EPME Course.
- Must possess an associate degree, preferably CCAF.
- Must submit an official full length military photograph.
- Must Provide a Statement of Understanding stating willing to cross training into the 8T000 Career Field.
- Must have ASVAB Administrative Score of 24.
- Must Provide an AF Form 422 reflecting a PULHES score of 2,2,2,2,2,1 or better – must be less than 12 months old.
- Must submit a Commander Recommendation Letter with the following verbiage:
“Individual has not received non-judicial punishment under the Uniform Code of Military Justice (UCMJ) within the last 5 years. No recorded evidence of emotional instability, personality disorder, or other unresolved mental health problems. No record of substance abuse or financial irresponsibility. Never received substantiated abuse findings as defined in AFI 40-301, Family Advocacy Program. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. NOTE: Categories of offenses are described and listed in AFI 36-2002, Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses. Never been convicted by a general, special, or summary courts-martial. No record of disciplinary action (LOR or Article 15).”

2. Position Description

Should have a firm understanding of instructional, operational, staffing, and administrative procedures and the potential to supervise NCO's through the grade of TSgt. This EPME position has the responsibility for developing, scheduling, delivering, and maintaining the staff development actions and training records of the EPME branch. This position requires knowledge of Air Force and Air National Guard policies and procedures to supervise the pre-admission, registration, course implementation, and post-graduate administration activities for students of the EPME programs. Applicants should have an understanding of the professional growth potential of junior instructors. Applicants should demonstrate integrity regarding student evaluation processes and actions. Applicants should have strong, ethical leadership, effective oral and written communications, and supervisory skills. Responsible for the operation of EPME programs and classes totaling 42 to 44 weeks; yearly student loads in excess of 2000 frequently requires personnel to work beyond the normal 40-hour week. Lead

and manages subordinate instructors in performance of their roles and responsibilities. Ensures appropriate professional development of subordinates.

3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFECD) it is your responsibility to submit an approved conditional release memorandum with your application from your Functional Area Manager (FAM) stating you have fulfilled all obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in ANGI 36-2502.

If you are currently assigned to a Reporting Identifiers (RI), it is your responsibility to submit an approved conditional release letter with your application from your Commander/Director.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 3 duty days of receipt. You may visit <https://airguard.ang.af.mil/om/vacancy/> for a status update. Do not call for a status update within the three duty day period.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BEOW AND FOLLOW APPLICATION PROCEDURES

<http://www.ang.af.mil/careers/mva/procedures.asp>

